

These minutes are draft until approved by the Parish Council in the next meeting.

**Goodworth Clatford Parish Council
Council Meeting Minutes 1st March 2022**

Date of Meeting: Tuesday 1st March 2022
Location: Goodworth Clatford Village Club.
Present:

Councillors	Clerk	TVBC + County Councillors	Others
Will Walker (Chair) Louis Sellers Robin Welland Ian Platt David Macklin Fiona Cross	Eveline Attwood	Cllr Flood Cllr Coole	11

2224 Apologies for Absence

Cllrs Chambers & Willens & County Councillor Cllr Drew

2225 Public Participation

Comments from members of the public:

- That Parish Council considers financially supporting the village celebrations for the Queens Platinum Jubilee.
- That the telephone box needs refurbishing, and volunteers are sought to form a working party. The Clerk seek permission from BT.
- The bin is burnt out on the Recreation Ground and needs replacing.
- Shed at allotments needs repairing.
- Sheep Wash – Can the Parish Council consider disabled access to the benches.
- The neighbourhood plan was originally produced before the revised local plan.
- It was requested that Cllrs check that the neighbourhood plan remains current & valid. Borough Councillor Flood will investigate.
- Borough Councillor Flood said that neighbourhood plans should be revisited on a regular basis
- Borough Councillor Coole commented on the existing Neighbourhood plan.

2226 Declarations of Interest

There were no declarations of interest.

2227 Chairman's Remarks

- The Chair announced that Cllr Ward had resigned and expressed his thanks for his contribution to the Parish Council.
- Cllr Walker explained that in accordance with the Neighbourhood Plan Upper Clatford now have a working party making a footpath and asked for a volunteer to liaise between the two villages.

Resolved: That Councillor Walker will be the Parish Council link between the two villages.

2228 To Approve the Minutes of the Council Meeting - Minutes of the Council meeting held on the 4th of January 2022 have been circulated to all members prior to the meeting. The

Chair asked if all members were in agreement with the minutes and all agreed they could be signed.

Resolved: That the minutes of the Council Meeting of the Parish Council held on the 4th of January 2022 be confirmed signed as a true record of the meeting.

2229 Matters Arising

2229.1 Approval of Cllr Macklin's Committee appointments. Members of the council were in full agreement of the appointments.

Resolved: That Cllr Macklin has been appointed as Jubilee Liaison Officer, School Liaison Officer, Emergency Planning Committee and Planning Committee.

2229.2 Response 20 Plenty HCC – It was reported that HCC are not planning to implement any further speed reductions in Goodworth Clatford. Cllr Macklin commented about the number of parked cars and the dangers of crossing the road outside the school. It was suggested that further traffic calming measures should be put in place such as lights

Resolved: The Clerk will write to Highways and ask if some school crossing lights can be placed at the school to reduce the risk of accident outside the school.

2229.3 Speed Indicator Device Data Cllr Platt shared the data with the Council. Concern was expressed at some of the speeds.

2230 County Councillor Drew report – No report apologies have been noted.

2231 Borough Councillors report - Cllr Floods report See appendix A.

Cllr Coole reported on the following:

- Regeneration of the town centre
- Land at Bury Hill is being replanted in preparation for opening to the public. A consultation for naming the site will be advertised soon.

2232 Village Shop Committee & Accounts – Prior to the meeting the power point presentation was circulated. Nick Shorter treasurer was present and reported the following:

- Shop was refurbished after fire with all stock and fixtures replaced.
- Turnover up 25% last year. Profit £6000
- The Committee are aiming towards the shop eventually supporting the Post Office which is making a loss
- Offered to donate money back to the community this year as a one off if PC support were to continue.
- Voluntary labour means the tax can be off set against the volunteers' hours.

2233 Planning

2233.1 To approve the minutes of 17th January 2022 - Minutes of the planning meeting held on the 17th of January 2022 have been circulated to all members prior to the meeting. The Chairman asked if all members were in agreement with the minutes and all agreed they could be signed.

Resolved: That the minutes of the Planning Meeting of the Parish Council held on the 17th of January 2022 be confirmed signed as a true record of the meeting.

2233.2 Local Plan 2040 Regulation 18 public Consultation – Cllr Cross reported that more time is required to review the plan. Planning meetings on the 14th & 28th March will include Local Plan review. Parishioners are invited to respond individually. An email was shared from a resident expressing his views.

Resolved: The clerk will send out a communication asking for volunteers to join the working party and give views, so a response is formulated.

2233.3 Report on current potential planning violations

- Glebelands – Proving problematic to make contact with landowner. Planning enforcement will consider whether any further action.
- Land Fill site – No further disturbances reported.
- Twin Acres – Owners have been let down by contractors, so planning enforcement will visit property at the end of April
- Little Orchard – Currently in the hands of planning enforcement awaiting new planning application.

2233.4 Results of previous applications

21/03664/FULLN Morningside Village Street Permission granted

22/00416/TPON The Lawns Longstock Road – Fell one conifer no objection

2234 Finance

2234.1 To approve Statement of Accounts 1st December 2021 until 31st January. The Clerk had circulated a Financial Statements pack to all members prior to the meeting. There were no comments, and the financial statements were accepted. A query about the cashflow sheet entry for £1130 will be reported back to the council. *Post meeting: This payment takes into account payment for the noticeboard.*

Resolved: That the financial statements between 1st December until 31st January 2022 be approved and signed by the Chairman.

2234.2 Payments for Approval - The following accounts were presented for approval: -

Payments for January 2022:

Eveline Attwood December pay	Clerk's Fee	477.25
SSE	Village Clock	6.88
HMR&C	Clerk's Tax	108.40
GC Village Club	Hire of club PC meetings	19.25
HCC	Four off mounting posts	312.60
SSE	Pavilion Water	33.87
Business Stream	Pavilion Water	17.35
Business Stream	Allotments	93.58
Bank Charges	Bank Charges	10.00
HM Kwiatkowski	Refund Gloves PC use	22.99
Clatfords Shop Association	S137 Grant	440.00
Refund E Attwood Westfield fastners	Clips for SID	18.41
Refund E Attwood Zoom Account	Online meetings during covid	143.88
Refund Di Swaddling Weebly website	Website	15.70

As of 31st January 2022

HSBC Account	34633.61
Nat West Account	6232.7
	40866.31

Payments for February 2022:

Eveline Attwood January Pay	Clerk's Fee	493.57
SSE	Village Clock	6.21
HMR&C	Clerk's Tax	108.40
JRB Enterprise	Dog gloves/poo bags	174.42
Refund Will Walker	4 Cricket bat willow sets	40.80
Bank Charges	Bank Charges	10.00
Clatford Shop Association	S137 Grant	440.00
RGA Landscaping	Fence around Park trees	775.00

Resolved: That all payments were approved for January & February 2022.

2234.3 Approval of cost of training & course for clerks CiLCA – Cllr Platt proposed after discussion with the Finance Committee that the clerks training at a cost of £750 less VAT be

approved, payment will be shared between HALC & SLCC. Members were in full agreement. This will allow the council to become a Quality Parish Council. It was agreed that the Clerk will need to give two years' service after completion of the qualification or repay a percentage.

Resolved:

That the cost of the training and qualification will be paid by the Parish Council.

2234.4 Approval to use Paul Reynolds for internal Audit – The Finance Committee proposed to use Paul Reynolds Fair Account for this year's audit at a cost of £270. Members were in full agreement. The Clerk reported that the audit will take place on the 29th of April.

Resolved: That Paul Reynolds Fair Account will be the internal auditor for 2021/2022

2234.5 Approval of section 214 no's six & eight grant to PCC – The PCC have requested an annual grant towards maintenance of the graveyard. An additional request was received due to the recent storm and a fallen tree.

Resolved: That the Clerk will pay the £300 to the PCC and invite them to attend the May meeting and give a presentation.

2234.6 Discussion about use of Section 137 for 2022/23- Cllrs discussed the three worthy causes that had applied for a grant in the forthcoming financial year. Cllr Walker explained that both the shop & PCC are established, whereas the Jubilee Committee had no funds and only a little time to put together the village celebration. Members were in full agreement.

2234.7 Approval of grant to Village Shop Association 22/23

Resolved: That the next financial years Village shop grant 22/23 is discussed at a later date to allow for funds to be available for the Jubilee celebrations under section 137.

2234.8 Approval of budget for Queens Platinum Jubilee Celebrations- Cllr Platt said his company would sponsor the tea and coffee refreshments at the celebrations. Cllr Macklin will apply for a grant from TVBC for £500 to be matched by Parish Council funds. It was proposed that the Parish Council will underwrite £3300 for the Jubilee celebrations although applying for grants, fundraising, and looking for donations will also be used to raise funds. Members were in full agreement.

Resolved: That the sum of £3300 will be put aside under section 137 for funding the Jubilee.

2234.9 Report from clerk on outstanding banking mandates

Nat West – Another mandate has been completed by the previous clerk online and identity documentation has been provided the Clerk. The Clerk is still waiting to be granted access to the accounts.

Janus Henderson – Janus Henderson will not acknowledge the Clerk due to the way the account was set up twenty plus years ago. It was approved that the previous clerk may close the account and that funds are transferred into HSBC reserves if allowed by Janus Henderson. All new mandates have been returned by Janus Henderson as they are awaiting a power of attorney for one of the signatures before allowing the contents of the account to have new signatures. Unfortunately, there are sensitive issues around obtaining the necessary documentation.

HSBC- The Clerk only has internet access and is still missing the associated cards with the account. It is also reported that the account is now classed as a local authority account and charges will apply.

Resolved: The Clerk will write to Janus Henderson asking Robert Wheadon previous clerk to sign the letter of authority and request funds are transferred into HSBC reserves. We are unsure whether Janus Henderson will allow this to happen.

2234.10 Approval of Investment Policy and Strategy - Cllr Platt proposed the new document which will be integrated into the financial regulations. It has been reviewed by the Finance Committee and circulated prior to the meeting. Members were in agreement.

Resolved: That the investment policy and strategy is approved and should be uploaded onto the Parish Council website.

2234.11 Reallocation of Investment Funds- Cllrs discussed proposals which were circulated prior to the meeting. It was suggested that Cllr Platt seeks a quotation for the cost of regulated financial advice specialising in local authorities to see if it is worth undertaking a financial review.

Resolved: The council will investigate the cost of financial advisor by a local authority specialist.

2235 Environment

2235.1 Allotments updated risk assessment & repairs shed.

- It was reported that the roof had been damaged with the recent storm and the floor had rotted. Cllr Welland volunteered to put the nails back in the roof where it had lifted.
- The Clerk explained that the risk assessment was outdated. Cllr Walker proposed the new risk assessment for the allotments which all members were in agreement.
- Hedges are scheduled to be trimmed back before the nesting season.

Resolved: That the reviewed risk assessment for the allotments be approved.

2235.2 Footpaths & Highways – The following was reported:

- Westover Estates will add another step to the stile at the footpath towards end of the village going towards Longstock.
- Progress Footpath No 4 – Cheapest quotation for the work was £1330.99, the work is lodged with HCC as it is their responsibility. It has been indicated that villagers may contribute towards the repair cost. It was proposed that bark is used in the interim. Members were in full agreement.
- Barrow Hill permissive path - Cllr Welland requested the dog poo back dispenser is moved so it is beside the dog bin.

Resolved: It was approved to purchase some bark for footpath No4.

2235.3 Pavilion repairs & recreation ground

- Cllrs Welland and Walker will arrange to meet to look at the Pavilion.

- The Clerk explained she had spoken with the playground inspector expressing concern that no reports had been received. He explained that serious decay had been noted on one of the boards and that the see saw and zip wire need minor adjustment. The reports arrived and were circulated prior to the meeting. The inspector explained that liability for non-repair lay with the Parish Council. Cllrs approved the repairs been carried out. The board was estimated to cost £120 plus labour.

Resolved: That the repairs are approved for the playground equipment.

2235.4 Sheep Wash – It was suggested a volunteer group may treat and varnish the benches at the Sheep Wash to prevent further deterioration.

Resolved: The clerk will send out a communication asking for volunteers.

2235.5 Riverside & Park Maintenance – Cllr Walker reported on the following:

- Relayed thanks to all volunteers for clearing storm damaged branches last weekend.
- Riverside walk was cleared by volunteers
- The willows are planted and have protection from the cattle.
- The tree surgeons had completed one day's work and had one day to be completed.

2235.6 Approval of terms and conditions Estate Management Group – Cllr Walker proposed the terms and conditions of the EMG. All members were in agreement

Resolved: That the Estate Management Group terms and conditions were approved.

2235.7 Replacement noticeboard – The Clerk reported that the noticeboard was on order and expected arrival was mid-April. Cllr Walker reported that one of his neighbours was kindly refurbishing the noticeboard outside Deep Ford.

2235.8 Deep Ford Riverside Repairs – Cllr Walker reported that he had a quote for repairs, and he was waiting HCC approval to take responsibility for payment. An application has been filed with the Environment Agency.

2235.9 Emergency resilience plan – Although Cllr Ward has resigned, he is happy to complete the draft and pass to Cllr Macklin to present at the next meeting.

2236 Communications – Cllr Sellers reported the following:

- He has been meeting with the website team and they are producing a template using WIX.
- The Clerk has flagged up that there is too much personal information on the World Wide Web, and this could lead to a potential identity theft. The Clerk suggested removal of home addresses. Cllrs were in general agreement but wanted the Clerk to check, whether this is legal. *Post meeting: The Clerk circulated a copy of Rishi Sunak letter dated 07/03/19 removing the requirement to publish home addresses.*

2237. Correspondence- Cllr Walker reported that the editor of the Clatford magazine wanted to know if the Parish Council would like a monthly column. Cllr Walker will respond.

2238 Date of Annual Parish Meeting - The next full meeting of the Parish Council will be on Tuesday 3rd May 2022 at 7pm. There being no further business the Chairman thanked members for their attendance and closed the meeting

2238.1 Meeting dates for the next 12 months. - The Clerk circulated the dates prior to the meeting.

The Chairman closed the meeting at 10.05pm

Appendix A

Maureen Flood - Test Valley Borough Councillor March 2022 Report

TVBC Full Council (25 February) approved its Budget for 2022/2023

Council Tax charge will increase by £5 a year per Band D property i.e. £148.91 to £151.91: equivalent to 3.4% but is more than 2% less than the current rate of CPI.

TVBC will make £150 payments early in the new financial year to those in Council Tax A-D bands, which comprise two thirds of Test Valley properties, with discretionary funding for those lower income households in higher Council Tax Bands. TVBC's 7-8% share of the council tax is more than £40 lower than the average for the rest of England.

TVBC Cabinet - 23rd Feb 2022 - funding for charity and voluntary sector

Charities and voluntary organisations will benefit from £1.2M over the next three years in the latest cycle of the Council's Revenue Funding Programme - awards ranging from £2,500 to almost £270,000 per year to organisations delivering a range of services, including mental health support, activities for older people, Shopmobility, advice on debt, benefits and housing, youth provision and core support for voluntary groups across the borough.