

**Goodworth Clatford Parish Council  
Council Meeting Minutes 1<sup>st</sup> November 2022  
The minutes remain draft until approved at the following meeting**

**Date of Meeting:** Tuesday 1<sup>st</sup> November 2022 at 7pm

**Location:** Goodworth Clatford Village Club.

**Present:**

<b>Councillors</b>	<b>Clerk</b>	<b>TVBC + County Councillors</b>	<b>Others</b>
Will Walker (Chairman) Louis Sellers Robin Welland Ian Platt Fiona Cross Claire Henderson Chloe Pile Alan Willens	Eveline Attwood	Cllr Flood	

***Prior to the start of the meeting a presentation was delivered by Acorn Bioenergy with a question-and-answer session about the proposed anaerobic digestion plant. Please see appendix A for notes.***

**22139 Apologies for Absence**

Natalie Chambers – (maternity leave) & David Drew

**22140 Public Participation – The following comments were made by Parishioners**

- The pavements need sweeping.
- The pavements need gritting in the winter especially at Burdock Close.
- Could refreshments be provided for the Estate Management Group?

Cllr Flood will ask about gritting but understands that HCC supply grit bins to be used.

Cllr Flood will also ask TVBC about sweeping the pavements.

**22141 Declarations of Interest - None**

**22142 Chairman's Remarks - None**

**22143 To Approve the Minutes of the Council Meeting -** Minutes of the Council meeting held on the 5<sup>th</sup> of July and 6<sup>th</sup> September have been circulated to all members prior to the meeting. The Chair asked if all members agreed with the minutes, and all agreed they could be signed.

**Resolved: That the minutes of the Council Meeting of the Parish Council held on the 5<sup>th</sup> of July and 6<sup>th</sup> September 2022 be confirmed signed as a true record of the meeting.**

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**22144 Update on previous actions from council meetings.**

**22144.1 Training for Councillors** - The Clerk will book training for the two new Councillors when convenient dates are available.

**22144.2 Meeting for January – The Village Club is fully booked so the meeting will remain on Tuesday 3<sup>rd</sup> January 2022.**

**22145 County Councillor Drew report** – Cllr Drew report is in Appendix B

**22146 Borough Councillors report** - Cllr Floods report See appendix C

Councillor Flood also reported on the following:

- The Millennium man is now back
- The telecommunications mast on Salisbury Road by the Hexagon Stores does not need planning permission.
- TVBC won an award for best All-Round Small Business Friendly council.
- TVBC have allocated £50,000 for vulnerable people.

**22147 Planning**

**22147.1 - 22/02417/FULLN Green Meadows, Goodworth Clatford, Hampshire.**

Replacement of existing vehicular gates with new vehicular gates with pedestrian gate access.

**Resolved: The Parish Council has no objection to this application. Members agreed.**

**22147.2 - 22/02189/ FULLN The Warren Church Lane, Goodworth Clatford –** Permission granted

**22147.3 - 22/01389/FULLN The Clatford Arms Longstock Road Goodworth Clatford SP11 7RN** -withdrawn

**22147.4 - 22/02749/treen** Land Rear of The Royal Oak and Riverside Goodworth Clatford Andover Hampshire SP11 7QY T1 - Willow - Fell, T2 - Swamp Cypress - Raise crown by up to 2m, T3 and T4 - Ash – Fell – No objection

**22148 Potential Planning Infringements – It was reported that:**

- **Land at Yew Tree Farm** – A new tarmac drive has been created at the entrance to this field. TVBC have said this is permitted development.
- **Orchard House 19/01854/DDTPO** –TVBC will investigate the fact that the tree is no longer there.

**22149.1 Finance** To approve the Statement of Accounts 1st August until 30<sup>th</sup> September 2022. The Clerk had circulated a Financial Statements pack to all members prior to the meeting. There were no comments, and the financial statements were accepted.

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**Resolved: That the financial statements between 1st August until 30<sup>th</sup> September 2022 be approved and signed by the Chairman.**

**22149. 2 Payments for approval**

**Payments approved Sept 2022**

Paid to:	Service:	£
Staff (EA) August	Clerk's Fee	471.16
Wel Medical	Battery Defibrillator	204.00
HMR&C	Clerk's Tax	110.60
HSBC	Bank Charges	8.00
Clatford Shop assn.	Section 137 grant	441.30
Shoe Care	Trophy Engraving	10.50
SSE	Village Clock	6.55
Village Club	Parish Council room hire	11.00
I Platt	Refund tap -repair allotments	8.48
Arthur Gallagher	Came & Co ins	1,478.70
Business Stream	Pavilion Water	17.65
Business Stream	Water Allotments	359.37
Wellingborough	Raffle Tickets	52.00
D Collins	Mowing Riverside Water Meadow	170.10
Post Office	Stamps - allotment invoices	16.32
<b>Total</b>		<b>3,365.73</b>

**Payments for approved Oct 2022**

Paid to:	Service:	£
Staff EA September	Clerk's Fee	468.01
SSE	Village Clock	6.72
HMRC	Clerk's Tax	110.60
HSBC	Bank Charges	8.00
Clatford Shop Assn	Section 137 grant	441.30
Guy Kitchen	Maintenance	560.00
DT Andrew	Pavilion repairs	5,376.00
Avern Cleaning	Bags for Sheepwash bins	32.34
C Pile	Website build & printing	314.40
TVBC	Recreation grass cutting Apr- Sept	547.82
Saunders plumbing	Allotments standpipes	94.49
Atwood Electrical	Electric report pavilion	188.70
Staff EA October	Clerks Fee	472.51
HMRC	Clerks Tax	110.60
<b>Total</b>		<b>8,731.49</b>

**Bank Reconciliation**

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**30th September 2022**

	£	£
<b><u>Bank Statement Balances</u></b>		
HSBC Current Account	855.70	
HSBC Reserve Account	34,967.18	
NatWest Current Account	2,741.81	
NatWest Business Reserve	<u>3,698.12</u>	
		<b>42,262.81</b>

**22149.3 Update on current Financial Situation-** Cllr Platt reported that the budget was in good shape.

**22149.4 Investment of Funds into Nationwide Building Society 3% fixed term.**

**Resolved: Councillors approved investing £10,000 into a fixed term account for one year at 3%. Post meeting: This account has been withdrawn on 1<sup>st</sup> Nov in favour of 18 months fixed.**

**22149.5 Shed repairs –** Cllrs discussed the quote which was deemed as good value.

**Resolved: Councillors approved the cost of the shed repairs at a cost of £780.00**

## **22150 Policies**

### **22150.1 Approval of Health and Safety policy**

**Resolved Councillors approved the health and safety policy.**

**22150.2 Nominated Councillors for monthly reports.** The following Councillors agreed to undertake the monthly report and submit to the Clerk.

- Sheep Wash – Cllr Sellars
- Allotments – Cllr Welland
- Recreation Ground – Cllr Welland
- Riverside Rest – Cllr Walker
- The Park – Cllr Cross

## **22151 Environment**

### **22151.1 Allotments –**

- It was noticed that the recent water invoice was high. On checking the standpipes, it was noted that one was leaking. The standpipe has now been repaired.
- Cllr Welland will turn off the standpipes for the winter.

### **22151.2 Footpaths & Highways**

It was reported that Footpath No 4 required large wood chip which will cost £50 a cubic metre plus delivery.

**Resolved: Councillors approved the Clerk will ordering two cubic metres for delivery on either the 10<sup>th</sup> or 11<sup>th</sup> November.**

### **22151.3 Pavilion Repairs**

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Cllr Welland reported the repairs have been completed and that the electric report had been received stating some upgrading was required for the electrical certificate for the insurance company. Two quotes were received, and Cllrs preferred all the remedial work being carried out rather than the minimum.

**Resolved: Councillors approved the quote by Atwood electricals at a cost of £337.04 plus VAT**

**22151.4 Sheep Wash - Maintenance of Benches**

The Clerk will ask the Danny Andrew for a quote to repair the benches as no one has come forward to assist with the repairs.

**22151.5 The Park**

Cllr Walker reported that:

- Volunteers had removed the debris from the trees
- Professional inspection of overhanging trees had taken place
- 2<sup>nd</sup> December tree maintenance will take place.
- Clearance of bridleway
- 26<sup>th</sup> Nov 600 trees to be planted

**22151.6 Emergency Resilience Plan – Cllr Henderson reported that**

- Contact has been made with Michael White TVBC
- The WI Chairperson will talk to the committee about teas and coffees being provide in an emergency.
- A further progress update will be made next month.

**Communications**

**22152 Discussion about Secure E mail Addresses**

Cllr Sellars is currently looking at costs and this will be deferred until January.

**22153 - Correspondence**

**22153.1 Allotment Holders**

Correspondence was circulated prior to the meeting, and it was agreed to discuss the points at the January meeting due to time constraints. The Clerk will place at the top of the agenda.

**22153.2 Cold Weather help for Vulnerable Parishioners**

Correspondence was circulated prior to the meeting asking how vulnerable Parishioners could be helped. Information will be circulated to Parishioners in the Newsletter which is due to be posted out in the next week.

**22153.3 Letter from CK asking for reduction in utility bills due to builder usage.**

Cllrs agreed that as the facility was improved, and more money would be spent on the electrics that the Clerk should write to them explaining they had inclusive benefit to the refurbishment and there would be no reduction in utility costs.

**22154 Newsletter**

Councillors were given the newsletters for delivery.

**22155 Date of Next Parish Council meeting Tuesday 3<sup>rd</sup> January 2023 at 7pm**

**Confidential matters**

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*In accordance with the Public Bodies (Admission to meetings) Act 1960 to exclude the public and press for discussion re staffing matters where publicity might be prejudicial to the special nature of the business.*

**22156 Staff Matters**

**Staff pay was discussed and approved in line with NJC pay agreement and staff contract.**

**Resolved: It was agreed that the Clerk will move up one spinal point to SCP 8 after completing her CiLCA. It was also agreed to accept the Local Government Pay Agreement dated 1<sup>st</sup> November 2022 issued by the National Joint Council.**

**Appendix A Presentation by Nick Mcallister Acorn Bioenergy- The following information was provided in the presentation.**

- **A newly developing company consisting of experienced people**
- Acorn generates biogas from anaerobic digestion facilities in the UK and upgrades it to biomethane.
- This biomethane is then transported to the injection point by biomethane-powered trucks
- The low carbon biomethane will be directly injected into the gas grid to create renewable heat, and used as alternative fuel to power heavy goods vehicles (HGVs)
- There will be 29-32 trips per day (HGVs and tractors)
- Vehicle movements will be timed to avoid peak traffic periods
- Cowdown lane will be widened
- GVs will not be permitted to turn right out of Cowdown lane but will make U-turns at the next roundabout to head westbound on the A303
- HGVs would follow the A303 taking gas to the injection point in Portsdown.
- Visual impact mitigated by planting new hedgerows and native trees contributing to a biodiversity net gain
- The plant is agriculturally based and should not suffer from odour issues. Odour will be strictly monitored.

**Comments by residents:**

- Fog in Test Valley cannot dissipate, and they were worried that the sewage will smell. *Acorn said they would deal with any problems*
- Questioned whether plant pathogens would be killed in the pasteurisation process.
- Asked whether traffic could be excluded from mapping and if this could be included in planning application. *They expect lorries to exit and enter via A303*
- Asked whether they had an operational site to see how Acorn consulted with neighbours – *No operational site yet as it is a new company.*
- Asked if Acorn will take responsibility for contractor's mistakes. *They confirmed they would.*
- Asked about risk assessment and could the plant catch fire and how that would affect surrounding area. *They said it was unlikely.*
- Lifespan of plant 25 years
- Acorn Bioenergy were asked if a community grant would be offered to the council if the application was successful. Acorn confirmed a grant would be offered and it would be confirmed in writing.

**Appendix B County Councillor Drew's report:**

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**£3 million Romsey Town Centre improvements win prestigious awards**

Planning, design, and construction of an historic town's central space, by Hampshire County Council, has been recognised after a place making scheme was crowned Solent's best new public space by both judges and Hampshire residents.

Market Place in Romsey, Hampshire, won both the Judge's Award and People's Choice Award in the Partnership for South Hampshire's Solent Quality of Place Awards – the first time in the Awards' 10-year history that a scheme has achieved winning two accolades.

The design team for Market Place, comprised County Council Highways Engineers, Transport Planners and Landscape Architects, working closely with Test Valley Borough Council, who worked to produce the design proposals, in close consultation with the Romsey Steering Board, whose members were senior representatives from the County Council, Test Valley Borough Council and Romsey Town Council, as well as local community interest groups.

<https://www.hants.gov.uk/News/01112022RomseyMarketPlacePfSHawardtradePR>

**Meals on Wheels – here to support this winter**

To coincide with national Meals on Wheels Week this autumn, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long-term health condition who may struggle to shop for or prepare food for themselves.

Meals on Wheels are designed for anyone over the age of eighteen living with a health condition who has difficulty shopping or cooking for themselves.

Full details, including eligibility criteria, are available on the [County Council's Meals on Wheels web page](#).

Meals on Wheels are provided by [apetito](#) and currently cost £5.67 for a two course hot meal (a third course is £1 extra), with afternoon tea costing £3.25.

<https://www.hants.gov.uk/News/281022mealsonwheels>

**Keeping Hampshire moving in all weathers – highways teams get winter-ready**

To keep Hampshire moving during the wetter and colder months of winter, Hampshire Highways are ready – with crews on standby 24/7, ready to salt the roads in snow and icy conditions, as well as deal with the impacts of high winds, heavy rain, and flooding, such as those seen last weekend (22 and 23 October).

Since January, the service's year-round maintenance programme has seen the cleaning and clearance of over 107,500 roadside gullies and 22,500 metres of linear drainage, 10,076 catchpits (chambers near to the carriageway that act like gullies and from which silt has to be cleared) and nearly 16,000 intercepting ditches (known as grips which generally run between the road and adjacent ditch and help prevent surface water from pooling on the road), as well as the completion of 13 major drainage improvement schemes across the county.

For more information on the work carried out in the fight against flooding, and how residents can be prepared, see the [County Council's flooding advice webpage](#)

<https://www.hants.gov.uk/News/20221027HantsHighwaysWinterReady>

**Hampshire groups invited to apply to Leader's Community Grant Scheme to create warm hubs this winter**

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Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grants Scheme in order to create a network of warm hubs this winter

Leader of Hampshire County Council, Councillor Rob Humby, said: "While households have been given a level of assurance that fuel bills will be contained to April 2023 for now, we know that many will still struggle significantly, facing exceptionally difficult choices about how budgets are spent this autumn and winter.

"As the colder months approach, we want to do what we can to support our local communities. We are therefore now inviting voluntary and community organisations to apply for a grant of up to £5,000 to develop and host warm hubs where people can gather together. This might be in the form of a regular coffee morning, or the provision of a shared activity, however we welcome creative ideas and concepts that will deliver support especially to our most vulnerable residents."

Applications are open for the financial year 2022/23. Those wishing to apply can find more information and guidance on [the Leader's Community Grants web page](#). Any organisation wishing to apply for a grant to deliver a warm hub will also need to confirm that they will register on the Warm Welcome website.

<https://www.hants.gov.uk/News/20221020LeadersGrants>

**County Council sets out support package for pupils as cost rises force increase in school meal price**

Hampshire County Council has set out a financial support package to help schools cover school meal costs and contribute towards school uniform for vulnerable families this winter

This comes as the County Council calls for adequate Government funding for school meals as the costs of ingredients, energy and staff wages increase. To avoid significant losses, the County Council school meal provider, HC3S, is being forced to increase school meal prices by 20p per day from 31 October.

Nearly all of Hampshire's 426 primary schools and many of the special and secondary schools use HC3S to provide their school catering.

[Families can check if they are entitled for free school meals on the HC3S website.](#)

<https://www.hants.gov.uk/News/20221011SchoolWinterSupport>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)

**Appendix C Borough Councillor Flood's report:**

[Test Valley Borough Councillor November 2022 Report](#)

[Maureen Flood](#)

**TVBC – Cost of Living Support Hub**

Test Valley Borough Council has created a new £50k Cost of Living Grant scheme to help organisations that are supporting people who are struggling with rising costs.



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The grants will allow organisations such as foodbanks, charities, or parish councils. This style-scheme worked extremely well during Covid - and was designed to be flexible with minimal paperwork.

For more information about the Test Valley Borough Council **Cost of Living Grant** visit:  
[www.testvalley.gov.uk/costoflivinggrantscheme](http://www.testvalley.gov.uk/costoflivinggrantscheme)

**Federation of Small Businesses Award**

Test Valley Borough Council won the best All-Round Small Business Friendly council for the south-central region at the Federation of Small Businesses Local Government Awards. In particular FSB praised the council for the speed in which it delivered the national lockdown grant schemes and the Additional Restrictions Grant.