

**Goodworth Clatford Parish Council  
Parish Council Meeting Minutes 4<sup>th</sup> July 2023**

**Date of Meeting:** Tuesday 4<sup>th</sup> July 2023 at 7pm  
**Location:** held in the Village Club  
**Draft until approved**

**Present:**

<b>Councillors</b>	<b>Clerk</b>	<b>TVBC + County Councillors</b>	<b>Others</b>
Will Walker (Chairman) Louis Sellers Ian Platt Claire Henderson Chloe Sellers Alan Willens Fiona Cross Robin Welland	Eveline Attwood	Suzanne Hasselmann  David Drew	1

**23078 Chairmans remark**

- The Chairman gave his congratulations to Cllr Mrs Sellers (Pile) and Cllr Sellers.

**23079 Apologies for Absence – Cllr Flood**

**23080 Public Participation – The following comments were made by Parishioners.**

- A Parishioner reported he had contacted SWA expressing his concerns about the tree growing out of the pipe which crosses the river at the Sheepwash. They informed him it was a mains water pipe.
- Concern was expressed about the water pressure being high within the village and possible problems with the infrastructure of the plant. It was requested that the Clerk writes to SWA to state that the pressure is currently 7 bar daytime and higher at night time and the Parish Council is concerned that Parishioners were liable for leaks and burst pipes in their properties which could be caused by the excessive high-water pressure. The Clerk will write to SWA and advise them the pressure has been measured by a plumber and far exceeds the maximum allowed in domestic properties.
- The green litter bin on the highway beside the Sheepwash Church Lane is full again. It appears not to have been emptied last Wednesday on the weekly round. The Clerk has already reported this to TVBC and copied in Cllr Flood.
- The question of potholes was raised. Cllr Drew explained that the busiest roads are highways priority and that all other potholes on the less busy/minor roads will be completed as soon as possible.

**23081 Declarations of Interest - None**

**23082 To Approve the Minutes of the Council Meeting -** Minutes of the Council meeting held on the 16<sup>th</sup> May 2023 have been circulated to all members prior to the meeting. The Chair asked if all members agreed with the minutes, and all agreed they could be signed.

**Resolved: That the minutes of the Council Meeting of the Parish Council held on the 16<sup>th</sup> of May 2023 Annual Parish Meeting can be confirmed and signed as a true record of the meeting.**

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**23083 County Councillor Drew report** – Cllr Drew report is in Appendix A. This information was shared with Parish Councillors during the meeting.

**23084 Borough Councillors report** - Councillor Hasselman report is in Appendix B. This information was shared with Parish Councillors during the meeting.

- An update on Nelson's land was requested. It was reported that more soil has been delivered and frustration was shared that the planners are not acting fast enough to stop the situation. Cllr Hasselmann had provided a report from TVBC Planning dept after the last meeting. The Clerk confirmed it was circulated to Cllrs after the last meeting and she reported that there has been no change to the ongoing situation.
- Cllr Hasselmann was asked who is responsible for replacing the Street sign Barrow Hill.

**23085 Clerks report (This was circulated prior to the meeting)**

- All register of Interest forms have been scanned and lodged with TVBC.
- The benches are on order and will be delivered to Cllr Walker.
- The Audit is advertised, and all paperwork has been sent to BDO, the external auditors.
- Green bin at the Sheepwash is filling up quickly and residents are advising me that the bin is full again, having investigated this. TVBC will only empty via the bin lorry (not by hand) fortnightly the same day as your home bin collections. Next year we move to three weekly collections of household waste.
- The preservative has been ordered and delivered to the allotment association and one coat has been applied by the team.
- Brake runner & runner parts are on order with TVBC to keep the Zip Wire safe as highlighted in the report.
- Leak at the pavilion has been fixed with some pipe being replaced.
- A resident has complained about neighbouring allotments not being looked after. They have since said the situation has improved.
- Training date is 3<sup>rd</sup> October 2023 6.30pm – 9.00pm some Councillors will join from Upper Clatford to reduce the cost of £800.
- The Clerk has been in dialogue with HCC who are looking at measures to enhance signs and road markings along Church Lane.
- Meter readings have been submitted for water and electric at the pavilion on a regular basis to ensure invoices are not estimated incorrectly.
- Lottery Licence for raffle has been applied and Certificate has been received.

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**23086 Planning**

- **22/03267/FULLN Land to The North Of, Cowdown Farm, Cowdown Lane,**  
The construction and operation of an anaerobic digestion facility, ancillary infrastructure, and the construction of a new access from Cowdown Lane (19<sup>th</sup> Jan) Councillors discussed the application. National Highways recommends that the Local Planning Authority does not grant planning permission for this application (Ref: 22/03267/FULLN) for a period of 56 days (until 11 August 2023) from the date of this recommendation to enable further assessment to be undertaken.
- **23/00325/FULLN Tan y Bryn** First floor extension rear & side and erection of car port. – No Objection
- **23/00666/FULLN Thistle Down Cottage Church Lane Goodworth Clatford Erect** 3 car barn, store and home office group and associated works- Refused.
- **23/01381/FULLN Faith Lodge Longstock Road Goodworth Clatford** First Floor Extension, two storey rear extension, single storey side Extension No objection

**23087 Review of Parishioners comments from Annual Parish Meeting**

- Vast majority if not all in favour of maintaining the post office grant.
- Majority wanted to stop support of the village clock.
- **20mph** supported in principle by the vast majority.
- **Complaints about school parking and driving** – The Clerk will write to HCC and ask them to contact their contractor who operates the school bus and request the driver turns off his engine during collection and dropping off pupils to prevent pollution. It will also be requested that the coach driver is reminded not to park on the zig zag lines. Cllr Henderson offered to liaise with the school about parking issues involving parents running car engines while waiting to collect their children.
- **Traffic Issues** – Cllr Welland suggested the Safer Roads team at HCC may be able to help resolve some issues including the parking at the bottom of Barrow Hill during school hours.
- **Sheepwash** – Visitors to the village are spoiling the area, however Cllrs felt they have already consulted on this area previously.
- **Other comments** – Some of which will be discussed with the working group.

Cllrs Walker, Platt, and Cross will form a working group and arrange to meet to discuss the priority of dealing with the concerns raised at the meeting.

**23088.1 Finance** To approve the Statement of Accounts 1<sup>st</sup> April until 30<sup>th</sup> April 2023. The Clerk had circulated a Financial Statements pack to all members prior to the meeting. *(May is deferred as it was not included in the pack)*

**Resolved: That the financial statements between 1<sup>st</sup> April 2023 until 30th April 2023 be approved and signed by the Chairman.**

**23088. 2 Payments for approval May 2023**

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10	30/04/2023	GC Village Club - Hall Hire	£15.00
11	15/05/2023	Bulpitt -Forms for Emergency Resilience	£69.60
12	15/05/2023	Guy Kitchen	£560.00
13	11/05/2023	B&M Folders	£5.50
Auto	15/05/2023	Bank Charges- HSBC	£10.00
14	10/05/2023	Village Shop Account Refreshments APM	£130.65
15	31/05/2023	Clerks Pay	£527.48
15	31/05/2023	Clerks Tax	£123.20
16	31/05/2023	SSE Pavilion	£24.48
17	31/05/2023	TVBC Lottery Licence	£20.00

**Payments for approval June 2023**

18	02/06/2023	GC Village Club - Hall Hire	£29.50
19	02/06/2023	Clatford Shop Assoc	£1,310.00
20	05/06/2023	Creosote Sales	£197.40
21	09/06/2023	PCC Goodworth Clatford Hall hire	£20.00
22	09/06/2023	Gas Tech Service - Leak Pavilion	£107.00
Auto	21/05/2023	Bank Charges- HSBC	£8.00
23	21/06/2023	Business Stream - Recreation	£34.90
24	30/06/2023	Clerks tax E Attwood	£30.40
24	30/06/2023	Clerks Pay & Expenses E Attwood	£622.53

**Bank Reconciliation**

Business	HSBC	£	747.35	
Treasurers	HSBC	£	23,021.82	
Business				
reserve	Nat West	£	7,878.36	
Business	Nat West	£	55.00	<b>£ 31,702.53</b>

**Closing Balance as of 31 May 23**

**Resolved: Payments for May and June 2023 were approved.**

**23088.3 Approval of Asset Register**

**Resolved: Councillors approved the asset register.**

**23088.4 Approval to arrange servicing of the Village Clock**

**Resolved: Councillors did not approve servicing of the village clock. The Chairman will contact a resident who has suggested that they may pay for the servicing. The Clerk will find out the cost of a service.**

**23088.5 Review of Budget (circulated prior to the meeting)**

Councillors reviewed the budget and had no comments to make.

**23088.6 Review of Investments and Cash Accounts (circulated prior to the meeting)**

Councillors reviewed the Investments and had no comments to make.

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**23088.7 Quarterly Statement Check (circulated prior to the meeting)**

The Chairman confirmed a statement check had taken place against the account reconciliation at the finance meeting on the 23<sup>rd</sup> of June 2023

**23089**

**Environment**

**23089.1 Footpaths & Highways** – Cllr Cross reported she will investigate details and of a lost footpath.

**23089.2 Sheep Wash – Maintenance and repairs of benches** – The two benches are on order.

**23089.3 The Park & Estate Management Group** – Cllr Walker reported the following:

- The H & S report of not been able to access The Park was noted.
- The meadow had not been mowed because the orchids are in bloom.
- A contractor will mow both meadows soon.
- There is a lack of volunteers for maintenance work in The Park
- Tasks are sectioned out and responsibility is shared.
- Riverside Rest – One of the benches will be replaced with the same type of bench from the same manufacturer and cost will be met by the Parishioner.

**23089.4 Emergency Resilience Plan** – Cllr Henderson reported only 25 responses were received with offers of accommodation, ladders, and generators.

**23089.5 Recreation Ground/Play Park repairs** – The Clerk reported that parts have been ordered for the zip wire. Other equipment just requires regular monitoring.

**Resolved: Cllrs approved repairs to the Zip Wire by TVBC.**

**23089.6 Allotments** - The following was reported.

- A vote of thanks to the organiser who organised the painting of the sheds. The first coat is on.
- Plot 11W was untouched but has now been worked.
- Plot 14B The Clerk will write to the plot holder as the plot has not been cultivated this year.
- The Clerk will encourage allotment holders to provide e mail addresses for future communications.
- The portfolio holder requested contact details of allotment holders, the Clerk advised that GDPR regulations prevent sharing of information and only the Clerk as the proper officer is allowed access to these details. The Clerk will check this with HALC as Cllrs felt this information was incorrect.

**23089.7 Recreation Ground & Pavilion** - Cllr Welland now has a key to the Pavilion and will check the water damage to the cupboard where the leak was, which has now been repaired.

**23089.8 Village Fete** – The Estate Management Group will be attending the fete including Cllr Walker. There will be no formal presence from the council.

**23090 Local Council Award Scheme Foundation Level - The Clerk reported the following needs to be completed before an application can be made.**

- Cllr Pile & the Clerk need to arrange some tweaks to the website.

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- Action plan for next 12 months Cllr Walker to produce.
- Cllrs approved the Training policy with amendments as suggested by Cllr Cross
- Cllrs approved the Equality and Diversity policy.
- Disciplinary & Grievance HALC & NALC policies were not approved as they do not fit a sole employee. The Clerk will write to them asking for a policy for a single employee.
- Cllrs approved the co-option policy.

**Resolved: Councillors approved the Training Policy, Equality Policy, and Co-option Policy. These will be uploaded onto the website.**

**23090.1 Councillor training**

Cllr Walker asked all Cllrs to diarise Tuesday 3rd October 6.15pm – 9.00pm for the training session with HALC.

**23091 - Correspondence**

**SSEN Resilient Communities Fund** – Cllr Henderson will apply for some smaller items such as high viz coats, sandbag fillers and asked Cllrs to email further suggestions to her.

**22092 Date of next meetings**

- Date of Next Parish Council meeting Tuesday 5<sup>th</sup> September 2023 held in Village Club

**Appendix A County Councillor Drew's report:**

**Improving Recycling and Reuse at the Household Waste Recycling Centres**

From July residents are being asked to separate their waste ahead of a visit to a Household Waste Recycling Centre (HWRC) to reuse and recycle more, and to reduce the amount of material that goes to costly disposal methods such as landfill. By taking a few moments more to sort our waste material, we could save up to £200,000 of taxpayers' money every year. The HWRC teams will be on hand to answer any questions and offer advice. A wide range of waste can be recycled at the HWRCs. In addition, there are fantastic re-sale sections at all sites where reusable items can be left. It's a great place to hand in things you no longer need, or to pick up a bargain.

Most HWRCs in Hampshire will be able to recycle the following materials:-

- Garden and green waste
- Metals
- Wood
- Cardboard
- Electrical equipment and appliances
- Batteries, printer cartridges, and light bulbs
- Furniture
- Clothing and textiles
- Paints, chemicals, engine oil and gas bottles

Check the County Council's website to find out what is accepted at your local Household Waste Recycling Centre.

Residents need to book an appointment to visit a Household Waste Recycling Centre via the County Council's website.

<https://www.hants.gov.uk/News/20230630HWRCsRecycle>

**Don't miss out on free summer activity schemes for your child – sign up now!**

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Parents and carers of children who are eligible for benefits-related free school meals in Hampshire are being encouraged to sign up for free places at more than 140 local holiday activity schemes this summer

Hampshire County Council, in collaboration with schools across the county, is urging parents and carers to take up the thousands of places available through the government-funded Holiday Activities and Food (HAF) scheme so their children can enjoy healthy food and fun activities.

More information on the HAF and other cost of living support measures available to struggling households in Hampshire can be found at:- [www.connect4communities.org](http://www.connect4communities.org)

<https://www.hants.gov.uk/News/20230619hafsign>

### **Plans for an extra £22.5 million pothole repair boost announced by Hampshire County Council**

An extra £7.5 million each year for the next three years will be spent on repairing more potholes across Hampshire under new plans outlined by the County Council Leader, Councillor Rob Humby today

At the meeting of the Authority's Cabinet (13 June), Councillor Humby announced the Council's firm commitment to deliver stronger roads for Hampshire, amid recent lobbying of the Prime Minister together with four other neighbouring south-east highways authorities for more Government investment to maintain the region's road network in the longer term.

<https://www.hants.gov.uk/News/20231306PotholeExtraFunding>

### **Residents' views sought on difficult decisions for balancing the budget**

Hampshire County Council is asking people for their views on ways to help the Authority prepare its budgets over the next two years, through to April 2025, as it looks to balance the books in future years in the face of rising costs, higher demand for local services and years of underfunding by central Government

To date, by planning ahead and using its reserves carefully, the County Council has successfully found ways to deliver services differently and more efficiently, saving £640 million from its budgets since 2008, but how it continues to deliver local services in future is getting harder with much less money available.

The consultation runs from midday on Monday 12 June 2023 to 11:59pm on 23 July 2023.

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/budgetconsultation>

### **Trading Standards investigation leads to jail sentence for fraudulent 'car-clocking' operation**

Hampshire County Council Trading Standards has welcomed a successful prosecution following their investigation into the fraudulent sale of second-hand cars.

<https://www.hants.gov.uk/News/20230906TradingStandardsCourtCaseCars>

### **Appendix B Cllr Hasselmann Report**

This is my first Councillor Report to Parish Councils. I am hoping you will find it informative, and I would invite you to let me know your comments and any other information you would like me to include in future. I also hope that Maureen's and my report will be different as we have taken on different responsibilities within the Council.

Over the last month I have been busy with training sessions for Overview and Scrutiny, Planning, Audit Committees, as well as Environmental and Housing Services. I have also attended my first meetings of Overview and Scrutiny and Council as a member, and the Audit Committee as the vice chair. The meetings have been short and relatively uneventful as they are all at the beginning of a new four-year term with many new Councillors in post.

Issues Raised by Parish Councils

Following a query by one Parish Council I had a meeting with the Head of Environmental Services about the number of bins provided to individual Parish Councils including charges for them. I have included a summary of salient points which may be relevant to other PCs below:

- The general principle of bin ownership is that any bins that are on PC land are the PC's responsibility. It is therefore the PC's decision on how many bins they would like and their location in the parish. Although there are historic bins that get emptied by TVBC for free, the

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total 'public bin' stock will be reviewed as part of the move to a new bin collection/ recycling regime next year and all will be chargeable if they are on PC land.

- The reason for the review is that many of the green public bins require emptying more often in the summer and can only be emptied by a bin lorry. With the new bin collection regime next year, changes to the bin lorry fleet will be made and green public bins will be replaced with black litter bins as they don't require a bin lorry and can be emptied using other vehicles.
- The general approach by Environmental Services to bins owned by TVBC is that a litter bin is often counterproductive as people are more likely to take their rubbish home if there isn't a bin. Dog bins are different as people don't tend to take poo bags home. It is therefore unlikely that the Council will retain many public litter bins.
- The PC may wish to start considering where and what type of bins are needed. For example, there may be a litter and a dog bin in the same location. If you wish to keep the litter bin, you will not need an additional dog bin as the litter bin can be used as a dog bin.
- All community halls are treated like domestic premises, so they should have a brown and black bin and free weekly pick up. Playing Fields pavilions that are used as a community centre are treated the same.

#### News

##### 1. Borough Council switches to biofuel

Test Valley Borough Council's fleet of vehicles have now all switched from using diesel fuel to hydrotreated vegetable oil (HVO), cutting carbon dioxide fuel emissions by up to 95%.

HVO is a drop-in diesel alternative that benefits from an instant reduction in carbon dioxide emissions without the need for changes to engine infrastructure or machinery.

It's also made from 100% renewable raw materials, biodegradable and is odourless.

The entire fleet, from waste collection vehicles to plant machinery, is now using HVO, after council leaders approved plans earlier this year.

##### 2. Corporate Plan Launched

Test Valley Borough Council launched its new four-year plan on 28 June 2023. It was developed using

the views of around 2,000 residents. The plan for 2023 - 2027 will play a key part in determining decision-making, laying out the council's vision, values, priorities, and place-based approach for residents.

For the last year, TVBC has been engaging with residents to find out their priorities and what they want to see in the borough. This included workshops which took place at the end of 2022.

It focuses on five main priorities:

- Sustainability – delivering lasting benefits for our communities
- Connection – building upon our communities' identities, strengths and ambitions
- Environment – a greener borough for all
- Inclusion – working together to create opportunities
- Prosperity – creating economic growth that impacts positively on our communities

The Annual Corporate Action Plan will detail how these priorities will be delivered during the next year and on.

To read more please go to: [Corporate Plan 2023-2027 | Test Valley Borough Council](#)

##### 3. Bury Hill Meadows now open

Test Valley Borough Council opened Bury Hill Meadows, Red Rice Road, Upper Clatford, on 30th June

2023. Positioned in the heart of Anna ward it is an accessible green space for the surrounding communities.

The site, once an arable field, has been transformed into a beautiful wildflower meadow featuring mown paths and benches for visitors to enjoy, providing easy public access to the countryside.

A section of woodland will be planted in collaboration with Andover Trees United, expanding on the successful tree planting carried out with local school children in 2022.

Dog walkers are welcome along the mown paths, with dedicated areas for training and exercise. It is however worth noting that these training areas are not fully secured (small dogs may escape, others may jump the fence), so should never be used for dogs that are aggressive. All dog owners visiting this site are responsible for the behaviour of their own dogs and should therefore always maintain control over them.

Access to the site is encouraged on foot or by bicycle, and a small car park is available for those traveling from further away.