

**Goodworth Clatford Parish Council  
Annual Council Meeting Minutes 16<sup>th</sup> May 2023**

**Date of Meeting:** Tuesday 16<sup>th</sup> May 2023 at 7pm

**Location:** St Peters Room

**Present:**

Councillors	Clerk	TVBC + County Councillors	Others
Will Walker (Chairman) Louis Sellers Ian Platt Claire Henderson Chloe Pile Alan Willens Fiona Cross	Eveline Attwood	Maureen Flood Suzanne Hasselmann  David Drew	2

Prior to meeting all Declaration of Office was signed by Councillors and Register of Interest forms returned to Clerk.

**23044 Election of Chairman** Cllr W Walker be elected as Chairman: Proposed Cllr Platt seconded Cllr Willens

**Resolved: That Cllr W Walker be elected to serve as Chairman of the Goodworth Clatford Parish Council**

**23045 Chairman's Declaration of Acceptance of Office**

Cllr Walker signed his Declaration of Acceptance of Office.

**23046 Election of Vice Chairman**

It was proposed by Cllr Walker; seconded Cllr Cross that Cllr I Platt be elected Vice Chairman. There were no other nominations.

**Resolved:**

**That Cllr I Platt be elected as Vice Chairman of the Goodworth Clatford Parish Council**

**23047 Election of Planning Committee**

It was proposed that the following be elected as members of the Planning Committee:

- Cllr Cross (Chair)
- Cllr Henderson
- Cllr Platt

**Resolved: That the composition of the Parish Council Planning Committee be as agreed.**

**23048 Election of Council Advisory Groups**

The following composition of the Council Advisory Groups was agreed: -

- Allotments Cllr Welland
- Archivist Cllr Willens
- Schools Liaison Officer Await new Cllrs to assign.
- Emergency Resilience Planning Cllr Henderson
- Footpaths Cllr Cross
- Finance Cllr Platt, Cllr Walker, Cllr Willens, Cllr Sellers
- Flood Warden Cllr Willens
- GC Estate Management Group Cllr Walker
- New Residents Cllr Welland
- Communications Cllr Sellers
- Newsletter Cllr Willens

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Recreation Ground	Cllr Welland
Speed Watch Representative	Cllr Willens
Website	Cllr Pile

**Resolved:**

**That the composition of the Parish Council Advisory Groups be as agreed.**

Prior to the start of the meeting Nick Shorter gave a presentation about the Village Shop & Post Office Accounts.

- Explained the figures income and expenditure for the pre circulated presentation and was further questioned by Councillors about overheads, margins, margin policy.
- Awaiting auditors report to be released
- The Post Office is suffering a substantial trading loss.
- Legally must employ post mistress and is supported by a large voluntary work force.
- Aim to get into a position where the shop subsidises the Post Office.
- Requested continued financial support from the Parish Council.

**23049 Chairmans remark**

- The Chairman congratulated the two new Borough Councillors.
- The Coronation Celebrations were an enormous success and were due an applause.

**23050 Apologies for Absence - None**

**23051 Public Participation – The following comments were made by Parishioners.**

- Vegetation top of Church Lane onto A3057 needs cutting back- already reported on HCC tracker.
- Trees growing out of sewage pipe – already reported to HCC.
- SWA – sewage pipes dangling from pumping station.
- Pan Parish Forum was explained see item **23049.2**
- Consultations on dog & alcohol orders explained they are just reapproving for next three years.

**23052 Declarations of Interest - None**

**23053 To Approve the Minutes of the Council Meeting -** Minutes of the Council meeting held on the 7<sup>th</sup> March 2023 and the Annual Parish meeting held on the 2<sup>nd</sup> May 2023 have been circulated to all members prior to the meeting. The Chair asked if all members agreed with the minutes, and all agreed they could be signed.

**Resolved: That the minutes of the Council Meeting of the Parish Council held on the 7<sup>th</sup> March & 2<sup>nd</sup> May 2023 Annual Parish Meeting can be confirmed and signed as a true record of the meeting.**

**23054 Update on previous actions from council meetings.**

**23054.1 Recreation Ground Post-** Cllr Walker and members of the ESG are scheduled to complete this task.

**23054.2 Southern Water follow up from Presentation –**

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- SWA are investing in a project which is currently being trailed with input from the Pan Parish Forum & Environment agency.
- Cllr Willens is the representative for Goodworth Clatford and is attending PPF meetings on a quarterly basis and reported that SWA are lining personal houses at no costs at the top end of the group at Mullens Pond area to see if this improves the flooding situation across this part of the area.
- Road drainage was HCC responsibility. *Post meeting DD will ask a HCC representative to meet with AW*

**Resolved: The Parish Council will write to Floyds Cooper SWA to ask them what action they are taking to alleviate the flooding at both ends of the village. Cllr Willens will formulate and pass details to the clerk to send.**

**23054.3 Items reported at Annual Parish Meeting-** Cllr Cross will prepare a list to be discussed at the July meeting. She requested copies of comments were forwarded to her.

**23055 County Councillor Drew report –** Cllr Drew report is in Appendix A

**23056 Borough Councillors report -** Councillor Flood & Councillor Hasselman reported on the following:

- 40.3% turnout at election and they are the new Cllrs.
- The new mayor and leader will be appointed next Wednesday alongside the committees.
- Explained that either one or the other would continue to attend PC meetings.

**23057 Planning**

- **22/03267/FULLN Land to The North Of, Cowdown Farm, Cowdown Lane,** The construction and operation of an anaerobic digestion facility, ancillary infrastructure, and the construction of a new access from Cowdown Lane (19<sup>th</sup> Jan) Councillors discussed the application.
- **23/00325/FULLN Tan y Bryn** First floor extension rear & side and erection of car port. - Objection – Withdrawn and resubmitted
- **23/00666/FULLN Thistle Down Cottage Church Lane Goodworth Clatford Erect** 3 car barn, store and home office group and associated works- Awaiting decision.
- **23/00712/FULLN The Old Orchard Goodworth Clatford -** Conversion and extension of outbuilding to form home office with entrance porch. Permission.
- **Nelsons Land –** The Borough Councillor will seek an update from the enforcement team as it was reported a porta cabin remains on the land.
- **Little Orchard –** The Clerk will ask TVBC for an update.

**23058.1 Finance** To approve the Statement of Accounts 1<sup>st</sup> February 2023 until 31<sup>st</sup> March 2023. The Clerk had circulated a Financial Statements pack to all members prior to the meeting. Proposed Cllr Platt Seconded Cllr Cross

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Resolved: That the financial statements between 1<sup>st</sup> February 2023 until 31<sup>st</sup> March 2023 be approved and signed by the Chairman.

**23058. 2 Payments for approval March 2023**

TVBC	Playground Inspection	207.00
HSBC	Bank Charges	8.00
Clatford Shop assn	Section 137 grant	441.30
JRB Enterprise	Dog Gloves	210.15
GC Village Club	EMG Meeting	3.50
SSE	Pavilion	35.39
Clatford Shop assn	Return unspent Jubilee money	1,458.71
Business Stream	Recreation Ground	18.91
SSE	Recreation Ground	14.58
Refund Jackie Grey	Neighbourhood Watch Stationary	23.85
HMRC	Clerks Tax	123.20
E Attwood	Clerks fee & Expenses	518.48
Guy Kitchen	Bins and bus shelter	190.00
Nationwide	Fixed term account	10,000.00
<b>Total</b>		<b><u>13,253.07</u></b>

**Payments for approval April 2023**

Paid to:	Service:	£
ZOHO e mail addresses		158.40
HSBC	Bank Charges	10.00
Bulpitt	A5 Flyers APM	51.20
HALC	Subs	330.94
GC Village Club	EMG Meeting	20.00
Asda Stationary	Paper, pins, poly pockets	10.55
Amazon Ink	Cartridge	36.70
Paul Reynolds Auditor	Internal Audit	395.00
TVBC	Election Expenses	24.00
HMRC	Clerks Tax	123.20
E Attwood	Clerks fee & Expenses	518.48
<b>Total</b>		<b><u>1,678.47</u></b>

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were approved.

**Bank Reconciliation**

**31st March 2023**

£

£

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**Bank Statement Balances**

HSBC Current Account	649.05	
HSBC Reserve Account	9,650.27	
NatWest Current Account	355.00	
NatWest Business Reserve	7,564.60	
		<b>18,218.92</b>

<b><u>Balance from Cash Book</u></b>		18,218.92
Add:	Un-cashed Cheques	0.00
Less:		
		<b>18,218.92</b>

<b>Variance</b>		<b>0.00</b>
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**23058.3 Approval of end of year Accounts to 31<sup>st</sup> March 2023**

The end of year accounts had been circulated to all members by e-mail prior to the meeting. Proposed Cllr Platt Seconded Cllr Cross

**Resolved: Councillors approved the end of year accounts for the year ending March 2023**

**23058.4 Completion of Internal Audit** – The clerk reported this was complete and the auditors only comment was our accounts only needed to be receipts and payments as per regulations.

**23058.5 Declaration of Conflict of Interest with BDO (External Auditor)**- Councillors confirmed that there was no conflict of interest, and the Chairman signed the form.

**23058.6 Adoption of 22/23 Accounts section 1 & 2**

**Adoption of the Annual Governance and Accountability Return 2022/23 – Section 1:**  
The Clerk reported that copies of the Annual Governance and Accountability Return had been sent to all members by e-mail. Proposed Cllr Platt Seconded Cllr Willens. All agreed.  
**Resolved: That Goodworth Clatford Parish Council agree that to the best of their knowledge and belief all Section 1 governance statements for the year ending 31<sup>st</sup> March 2023 are true.**

**Adoption of the Annual Governance and Accountability Return 2022/23 – Section 2:**  
Proposed Cllr Platt Seconded Cllr Willens. All agreed.

**Resolved: That the Parish Council agree that to the best of their knowledge and belief all Section 2 accounting statements for the year ending 31<sup>st</sup> March 2023 are true.**

**23058.7 Notice of Public Rights** - The Clerk advised the council that the accounts can be viewed by electors by appointment between 5<sup>th</sup> June and 14<sup>th</sup> July 2023.

**23058.8 Adoption of the General Power of Competence.**

- It was confirmed that eight Councillors were elected.
- It was confirmed that the Clerk is CiLCA qualified in Sept 2022 which included GPC training.

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**Resolved: Councillor Platt proposed. Councillor Willens seconded. All members agreed that Goodworth Clatford Parish Council meets the criteria and has adopted the General Power of Competence as per section 8 (2) of the Localism Act 2011.**

**23058.9 Discussions and approval of grant for Village Post Office** – Discussions took place, and the following was agreed.

- Cllrs will collate consensus of residents from Annual Parish meeting.
- The audited accounts & business plan are required before a decision can be made.
- No data to substantiate increased use of Post Office.
- Cllrs want to ensure that public money is spent with due diligence.
- Cllr Platt proposed £1310 was paid to the Village Shop & Post Office which represents ¼ of the amount normally paid. Seconded by Cllr Henderson
- Add to next month's agenda to review before further payments are approved.

**Resolved: That the Clerk will pay £1310 to help maintain the Post Office covering the first ¼ of the year.**

**23058.10 Approval of Standing Orders & Financial Regulations**

Discussions took place and a co-option policy would be written by Cllr Platt.

A minor amendment will be made to the Financial Regulations 2.3 to remove the last line so it reads these minutes will be minuted.

**Resolved: Cllr Platt proposed, and Cllr Henderson seconded. All agreed that the Financial Regulations and Standing orders be re-adopted.**

**23058.11 Approval of Risk Assessments, Health & Safety & Financial Risk Assessment.**

The Clerk will make some minor amendments.

**Resolved: Cllr Platt proposed, and Cllr Sellers seconded. All agreed that Risk assessments, Health and Safety and Financial regulations be readopted.**

**23058.12 Update Nationwide Investment.** The Clerk reported that the account was opened with the approved £10,000 investment. Nationwide had taken 3 months to open the account.

**23058.13 Approval for materials for Allotment Association to treat sheds.**

Councillor Welland will consult with the allotment association about a suitable place for delivery.

**Resolved: Parish Councillors approved the purchase of preservative and equipment required to preserve the allotment sheds.**

**23058.14 Approval to arrange servicing of the Village Clock**

Cllrs have decided to collate information from the annual meeting before a decision is made.

**23059 Environment**

**23059.1 Footpaths & Highways** – Nothing to report.

**23059.2 Sheep Wash – Maintenance and repairs of benches** – Cllrs discussed the need for repairs and decided it was more cost effective to replace the benches with a sustainable material. Four benches were circulated, and it was approved to purchase two dark brown benches, one to replace the top bench on Church Lane overlooking the sheepwash and the bench with two struts broken.

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**Resolved: Approval was given to order two phoenix benches at a cost of £585 each plus fixing. Total approved £1500. Plaques to be retained.**

**23059.3 The Park & Estate Management Group** – Cllr Walker reported that the Estate management group would like to put woodchip by the first bench at the Sheepwash and along the whole path as it is very boggy.

**Resolved: Cllr Walker proposed, Cllr Platt seconded that £200 was approved for woodchip to be purchased in the autumn.**

**23059.4 Emergency Resilience Plan** – The emergency plan is ready, and Cllr Sellers has agreed to be the deputy coordinator.

**23059.5 Recreation Ground/Play Park repairs** – The Clerk reported that we are currently awaiting TVBC to provide a quote for repairs.

**23060 Local Council Award Scheme Foundation Level - The Clerk reported the following needs to be completed before an application can be made.**

- Cllr Training (currently trying to arrange a date with HALC)
- Log of all training to be produced by Clerk.
- Revisit website Cllr Pile & Clerk to arrange.
- A risk management scheme, training policy, equality and diversity policy required.
- Action plan for next 12 months Cllr Walker to produce.
- Revisit and readopt policies on website.

**23061 - Correspondence**

**23062.1 E mail letter from Resident re noise by SWA** - An update was received and circulated among councillors. The resident is in contact with SWA who are taking action.

**23062.2 Consultation Public Space Protection order/TVAPTC – Alcohol & dog control**  
The Parish Council approve of the Orders but feel they don't come far enough to incorporate Goodworth Clatford Parish.

**23062.3 Village Club Trustee's e mail re Centenary celebrations of Village Club**  
The Clerk will reply thanking them for the invite but feel this would detract from the focus of the Centenary.

**22063 Date of next meetings**

- Date of Next Parish Council meeting Tuesday 4<sup>th</sup> July held in Village Club

**Appendix A County Councillor Drew's report:**

**Primary school place offers confirmed by Hampshire County Council**

Parents in Hampshire who applied on time for a school place for children starting school in September 2023 – either in Reception Year or in Year 3 in a junior school – have been sent the outcome.

The County Council has processed more than 21,000 applications (21,193) for children to start school in Reception Year (Year R) and to move from infant to their first year of junior education (Year 3).

Over 98 per cent (98.77 per cent) of parents have been offered a reception year place for their child in one of their three preferred choice schools, with more than 93 per cent (93.02 per cent) allocated a place at their first choice of school.

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Of pupils transferring from infant school to junior school (Year 3), more than 99 per cent (99.29 per cent) received a place at one of their three choices, and over 97 per cent (97.88 per cent) obtained a place at their first choice of school.

Pupils who did not secure a place at one of their preferred schools have been allocated a place at their catchment school or the next nearest school with a place available. In these cases, the County Council has advised parents, in their notification about the right to appeal and the arrangements for their preferred school's waiting list. Places can become available via the waiting list for various reasons including parents changing their mind, or families moving home.

<https://www.hants.gov.uk/News/20230417primaryofferday>

**Highways Information** - □□□□ □□□□□□□□, □□□□□□□□□□ □□□ □ □□□□□□□□  
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With the elections coming I am seeing lots of social media posts about road repairs, quite a few saying "Good to see repairs being undertaken in X or Y" and also quite a few saying "They're only fixing the roads because an election is coming."

As you know as your County Councillor, I have to accept responsibility for all the potholes. ☺ And whilst it's nice to see credit being given for more repairs being undertaken it is unfair to say this is linked to the elections.

You may have noticed the weather has improved. Less rain and higher road temperature. This means Hampshire Highways can do more in terms of patching and fixing.

From December to February the number of reports of potholes exceeded the number of repairs each week. Since then, the trend has reversed and in the last three weeks considerably thanks to extra resources - both money (from HCC's budget and the £6 million given to us for pothole repairs in the budget) and staff (as we have been able to stand down those on gritter duty for example).

There remains much to do of course, and I suspect the comments to this note will fill with "but you've not fixed the dreadful pothole at X or Y". As you might imagine there needs to be a hierarchy for deciding priority.

We are prioritising repairs where there is a genuine safety concern above everything else (the arbiters of whether a safety concern is 'genuine' are our highway engineers who assess them).

We then look to repair those with the greatest impact on traffic and road safety, so on 'A' roads and main routes, then minor routes and finally residential streets and side roads. It is of course generally much easier to avoid a road problem on a quiet side street or lane than on a busier route.

Finally, do please continue to report any road issues you come across. If they are already reported, not fixed yet, but getting worse then do update your report to say so or report them again.



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You can find all the reporting tiles to do so here: -

<https://www.hants.gov.uk/transport/roadmaintenance>

Thanks so much for bearing with us. It's been the worst possible winter for road damage and there remains a huge amount still to do.

That's all I'm afraid for this month – the elections curtail anything that might be seen to influence the voting. Hopefully more subjects and information next month.