

**Goodworth Clatford Parish Council  
Council Meeting Minutes 6<sup>th</sup> September 2022**

**Date of Meeting:** Tuesday 6<sup>th</sup> 2022 at 7pm  
**Location:** Goodworth Clatford Village Club.  
**Present:**

<b>Councillors</b>	<b>Clerk</b>	<b>TVBC + County Councillors</b>	<b>Others</b>
Will Walker (Chairman) Louis Sellers Robin Welland Ian Platt Fiona Cross Claire Henderson Chloe Pile	Eveline Attwood	Cllr Flood	

**22113 Apologies for Absence**

Natalie Chambers – (maternity leave) Alan Willens & David Drew

**22114 Public Participation**

None

**22115 Declarations of Interest**

None

**22116 Chairman's Remarks** - The Chairman spoke about the following:

- Congratulated the clerk on her achievement of completing the CiLCA.
- Reported that going forward number of policies need to be put in place for the council to achieve quality status.
- The Chairman expressed congratulations to all those involved in making the Village Fete such a success.

**22117 Co-option of New Councillors** – Two applications for the Parish Council vacancies were received and circulated to members prior to the meeting.

**Resolved:** Claire Henderson and Chloe Pile were both co-opted as members of Goodworth Clatford Parish Council. They both signed the Declaration of Acceptance of Office form, and the Registration of Members' Pecuniary Interests form was issued by the clerk for completion.

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**22118 To Approve the Minutes of the Council Meeting** - Minutes of the Council meeting held on the 5<sup>th</sup> of July have been circulated to all members prior to the meeting. It was requested that the wording of 22100.1 be deleted and revised.

**Resolved: That the minutes of the Council meeting of the Parish Council meeting held on the 5<sup>th</sup> of July 2022 be confirmed signed as a true record of the meeting after item 22100.1 is reworded to state “Discussions have taken place about amendments to the licence agreements which were circulated prior to the meeting. It was reported that these suggestions were not workable.”**

**22119 Update on previous actions from council meetings**

**22119.1 Cyber Insurance-** The Clerk reported that she had spoken with the internal auditor, and this was only a recommendation for the council to consider.

**Resolved: Members agreed that they would not be purchasing cyber insurance at this time.**

**22120 County Councillor Drew report** – Cllr Drew report is in Appendix A

**22121 Borough Councillors report** - Cllr Floods report See appendix B.

Councillor Flood also reported on the following:

- Draft Statement of Community Involvement consultation
- Information about helping people in a financial crisis. The Clerk will arrange to add this to the website.
- A group of local councillors from another Parish Council who are concerned with retaining the local gap between villages.

**Planning**

**22122.1 22/02189/ FULLN** The Warren Church Lane, Goodworth Clatford – Two storey front and rear extensions, alterations to windows and external finishes. – Cllr Platt outlined the application which TVBC raised three issues which were all unfounded:

Bat Survey was completed with no evidence found. Arboriculture report stated no impact on the trees. Sufficient parking available.

**Resolved: The Parish Council has no objection to this application. Members agreed.**

**22122.2 22/02145/FULLN Honeysuckle cottage** – Demolish shed and erection of replacement shed – Cllr Cross explained the planning application.

**Resolved: The Parish Council has no objection to this application. Members agreed but wanted to add a supplementary condition that the hedge/trees along the side adjacent to Longstock Road is retained at the current height such that the proposed building would be screened from the road, a landscape stipulation via policy E2.**

**22122.3 Planning Councillor Vacancies-**

It was proposed that the following be elected as members of the following committees

Planning Committee - Cllr Henderson & Cllr Pile

Emergency Plan – Cllr Henderson

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**Resolved: Members agreed that Cllrs Henderson & Pile were elected to join the planning committee. Cllr Henderson the Emergency Plan and Cllr Pile the website.**

**22122.4 Planning Consultant – Local Plan 2040**

It was reported a quote has now been received from DJ Planning at £450 per day, although an accurate quote cannot be given until he has seen stage two material. The work required would include:

1. Document familiarisation.
2. A Zoom or similar virtual meeting with Parish Councillors.
3. Drafting a response for consideration.
4. Making any adjustments and issuing a final version based on feedback.

**Resolved: Members approved £2000 to be set aside from the current budget to pay for professional advice when the second stage of the Local Plan 2040 consultation begins.**

**22122.5 Planning applications update – None to report.**

**22122.6 Potential Planning Infringements – It was reported that:**

- **Land at Yew Tree Farm** – A new tarmacadam drive has been created at the entrance to this field. The Parish Council have reported this to TVBC and await their response.
- **Gap at the back of Orchard House** – A building has been erected but this is of no concern as it is within permitted development.
- **Orchard House 19/01854/DDTPO** – The clerk will contact TVBC about a breach of planning conditions, a replacement hornbeam tree planted in the front garden when the ash tree was felled is no longer there.

**Finance - 22123.1 To approve the Statement of Accounts 1st June until 31<sup>st</sup> July 2022.** The Clerk had circulated a Financial Statements pack to all members prior to the meeting. There were no comments, and the financial statements were accepted.

**Resolved: That the financial statements between 1<sup>st</sup> June until 31<sup>st</sup> July 2022 be approved and signed by the Chairman.**

**22123. 2 Payments for approval**

<b>Payments for approval July 2022</b>		
<b>Paid to:</b>	<b>Service:</b>	<b>£</b>
<b>Staff Pay &amp; expenses</b>	<b>Clerk's Fee</b>	<b>472.55</b>
<b>Business Stream</b>	<b>Water</b>	<b>31.59</b>
<b>HMR&amp;C</b>	<b>Clerk's Tax</b>	<b>110.56</b>
<b>Staples</b>	<b>Stationary &amp; Ink</b>	<b>99.72</b>
<b>HSBC</b>	<b>Bank Charges</b>	<b>8.00</b>
<b>Clatford Shop assn</b>	<b>Section 137 grant</b>	<b>441.30</b>
<b>SSE</b>	<b>Village Clock</b>	<b>6.55</b>

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<b>Total</b>		<b>1,170.27</b>
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<b>Payments for approval August 2022</b>		
<b>Paid to:</b>	<b>Service:</b>	<b>£</b>
Staff (EA)	Clerk's Fee	464.41
SSE	Pavilion	56.94
HMR&C	Clerk's Tax	110.60
Wel Medical Ltd	Defibrillator Battery	204.00
HSBC	Bank Charges	8.00
Clatford Shop assn	Section 137 grant	441.30
SSE	Village Clock	6.55
Wix	website 3 years	172.80
GA Rose	Replace step on bridge	90.00
Screwfix	Black bin bags for rubbish (HK)	8.49
LJ Keeling Dotty balloons	Balloons for fete	24.00
Guy Kitchen	Maintenance	420.00
GC Village Club	Hall hire	15.00
London Stock Exchange	Legal Entity Identifier	108.00
PKF Littlejohn	External Auditor	240.00
E M Attwood	Refund SSE immediate payment	49.04
	sought. Clerk paid with CC on holiday	
<b>Total</b>		<b>2,419.13</b>

<b>31st July 2022</b>			
		<b>£</b>	<b>£</b>
<b>Bank Statement Balances</b>			
HSBC Current Account		1,549.64	
HSBC Reserve Account		44,209.98	
NatWest Current Account		2,741.81	
NatWest Business Reserve		3,697.12	
			<b>52,198.55</b>

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**22123.3 Approval to remain part of the SAAA sector led scheme for external Audit**

Councillors were circulated information prior to the meeting.

**Resolved: Members agreed to remain part of the Smaller Authorities' Audit Appointment Ltd**

**22123.4 Conclusion of Audit**

The Clerk has circulated the audit which received no comments from the external auditor.

**Resolved: The conclusion of audit will be displayed on the noticeboard until the end of September.**

**22123.5 Approval to pay insurance.** The Clerk reported on the cost of the insurance.

**Resolved: Members approved payment of the insurance policy at a cost of £1479.00**

**22123.6 Approval to Invest Funds.** Information about the funds were circulated prior to the meeting.

**Resolved: Members agreed that £20,000 will be invested equally between the following funds.**

- **VT Gravis clean energy income fund - £10,000**
- **Blue field solar income fund - £10,000**

**22124 Policy Approvals**

All Policies were deferred until next month. Cllr Cross will review them with the Clerk. The Clerk will add an additional note to the Health and Safety Policy to say TVBC will carry out quarterly inspections on the play equipment at the Recreation ground and that Councillors will only carry out a non-technical visual monthly inspection.

**22124.1 Approval of training for all new councillors with HALC –** The clerk will investigate the cost of a training event for all councillors as a group. The cost is £98 each on the current training event.

**Resolved: Councillor training is approved for the two new councillors but if an event can be arranged to include everyone it may prove more economical**

**22125 Environment**

**22125.1 Allotments –**

- Cllr Platt has fixed the leaking tap
- It was noted that the hedge had been cut at the allotments.
- Robin will ask the builder who will be working at the pavilion for a quote to repair the shed.
- Cllr Sellers will clear the rubbish from the shed.

**22125.2 Footpaths & Highways**

Cllr Cross reported that:

- Maps will be passed to Cllr Pile for the website
- A check will be made to see if the footpath at Barrow Hill is still permissive or whether this has expired as the footpath has not been cut back.
- Westover Farm now has a more accessible/lower style as requested.
- The bridleway has not been cleared Cllr Drew will be asked for a contact at HCC.

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**22125.3 Pavilion Repairs**

Cllr Welland reported that only one quote was received. Cllr Welland will clarify with the builder about the metal grill for the extra window cover. The Clerk will issue a purchase order to approve the work totalling £4480 plus VAT

**Resolved: Members approved the additional £480 on top of the £4000 already approved to pay for the pavilion repairs.**

**22125.4 Pavilion Electrics**

Cllr Welland will ask the builder for an electrician's contact details to provide an electrical certificate. They must be a member of an accredited association permitting electrical certification.

**22125.5 Sheep Wash - Maintenance of Benches**

A request will be made in the newsletter to see if a parishioner would help with the maintenance.

**22125.6 The Park**

Cllr Walker reported that:

- The Meadow has been mowed.
- Sections of the bridleway between the meadows have been cleared in preparation for planting in November.
- Tree survey will be completed in September for whole village.
- Five trees have been identified at requiring some attention.

**22125.7 Estate Management Group Raffle** – Cllr Walker requested that the Christmas raffle could take place.

**Resolved: Councillors approved the Christmas raffle being held to raise funds for The Park. Raffle tickets can now be ordered.**

**22125.8 Recreation ground/trees** – Cllr Walker reported that the trees on the recreation ground were inspected and pruned 2 years ago. The next inspection is scheduled for 2023. A small amount of damage was reported on the perimeter fence. The Estate Management Group will undertake the repairs.

**22125.9 Emergency Resilience Plan** – Cllr Henderson will look at updating this plan.

**Communications**

**22126.1 Website** – Cllr Pile reported that some feedback had been provided and that further tweaks will be made before the website goes live. All Councillors are asked to provide feedback. The new website will be launched ready for advertisement in the newsletter. It is hoped the current volunteer will continue with the village part of the website.

**22126.2 Councillor Contact details** – Removing Cllrs home addresses from noticeboard and newsletter was discussed.

**It was resolved that photo's, names, council e mail address and telephone numbers would only be advertised on the website, noticeboard, and newsletter.**

The Clerk expressed concern that her address on the website would leave her open to identity fraud and would check the position. Her e mail address and telephone number

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are currently available. A contact form would be made to make it easy for Parishioners to contact the Clerk.

**22127 - Correspondence**

**22127.1 Sheepwash- Paddleboarders**

Correspondence was circulated prior to the meeting about a resident who had written to the Parish Council about the Sheepwash area being used by paddleboarders. This has been discussed previously and it was agreed that Parish Councillors would not be put in a position of verbal abuse by asking visitors to leave. This must be done by the Police. The most recent inspection had been circulated prior to the meeting.

**22127.2 Bins sheepwash and bus shelter**

The Clerk reported a number of complaints had been received about the rubbish during the hot weather and TVBC had missed emptying the bins. Cllr Flood helped to resolve the issue.

**22127.3 Hose pipe ban correspondence**

The Clerk reported that various correspondence had been received during the hosepipe ban and that Parishioners were advised to obtain information and guidance from Southern Water Authority website.

**22128 Newsletter**

Councillors were reminded to submit newsletter articles to Cllr Willens before the end of September.

**22129.1 January's meeting** - Cllr Cross requested that January's meeting was moved as it is currently the day after the bank holiday.

**Resolved: The Clerk will see if the main hall in the Village Club is available on either 9<sup>th</sup> or 10<sup>th</sup> January.**

**22129 Date of Next Parish Council meeting Tuesday 1st November 2022 at 7pm**

**Appendix A County Councillor Drew's report.**

**Hampshire residents offered another chance to generate green energy and save on bills**

Residents considering investing in solar panels for their homes can now once again sign-up to generate greener energy and reduce their energy bills through the Hampshire County Council supported solar panel scheme, Solar Together

Solar Together Hampshire is a group buying scheme offering high-quality solar panels and battery storage at a competitive price to Hampshire homeowners who come together to buy solar panels. The County Council is working with independent and trusted experts, Choosr Ltd, to help residents make the switch to clean energy as cost effective and easy as possible.

From now until 27 September, homeowners can register online to become part of the group for free and without obligation [www.hants.gov.uk/solartogether](http://www.hants.gov.uk/solartogether)

<https://www.hants.gov.uk/News/26082022solartogether>

**County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter**

Hampshire County Council Leader, Councillor Rob Humby has today called for more crucial Government support for struggling families and communities this autumn and winter - who are facing rising fuel bills and potential hardship from the ongoing cost of living crisis

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Councillor Humby said: “Local Government is based in the heart of communities and has the infrastructure in place, working alongside district and borough council partners, as well as the local community and voluntary sector, to ensure assistance gets to those in need. Over the past months, we have welcomed the additional national funding provided to support families and older people, for example, through distribution of the Household Support Grant and other funding streams, but much more is now needed.

It also includes the planned distribution of Warm Boxes and Fairshare food vouchers, as part of the national Household Support Grant Scheme, as well as the commissioning of a Hampshire-wide helpline, Hitting the Cold Spots

(<https://www.hants.gov.uk/socialcareandhealth/adultsocialcare/coldspots>) , which provides assistance for those struggling to keep their homes warm.

<https://www.hants.gov.uk/News/26082022costoflivingcrisis>

### **Food vouchers to support rising grocery costs**

Food vouchers are now one part of the support to help Hampshire residents who may be struggling with the rising cost of living

The vouchers, funded by the Department for Work and Pensions’ Household Support Fund, are being accessed across the county throughout August and September – distributed by Hampshire County Council to residents via the county’s 11 district and borough councils.

Households eligible for Local Council Tax Support are entitled to a one-off £30 voucher, while a one-off £65 voucher will be made available to pensioners in receipt of Local Council Tax Support and Pension Credit or Guaranteed Credit. Those who are eligible for a voucher will be contacted directly by their local council.

There are currently over 20 pantries across Hampshire, all providing weekly access to a range of fresh, frozen, and general food at a lower cost than at the supermarket. Residents can search for their local pantry on the [connect4communities website](#).

Vouchers for gas, electricity and water services are available via [Citizens Advice](#), whilst help with housing costs is available in exceptional circumstances and is being organised through Hampshire’s District and Borough Councils.

For more information visit [www.connect4communities.org](http://www.connect4communities.org) or email: [connect4communities@hants.gov.uk](mailto:connect4communities@hants.gov.uk).

<https://www.hants.gov.uk/News/20220822foodvouchers>

Cllr [David Drew](#)  
[Test Valley Central Division, HCC](#)

### **TVBC Councillor Report - Sept 2022– Maureen Flood**

#### **Cost of Living Support Hub**

Cost of Living inflationary pressures – a special meeting of the Test Valley Partnership focused solely on this issue. A cross party meeting where TVBC and partner organisations discussed what was already being done, identifying any gaps, and determining what else can be done to assist.

TVBC are working on an action plan to help people further but one of the first things done is to create the Test Valley Cost of Living Support Hub. A dedicated page on the council’s website which gives advice on the help and support already available: making sure people



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who are eligible are claiming everything to which they are entitled, links to local community pantries, advice on energy bills and much more.

**<https://www.testvalley.gov.uk/cost-of-living>**

Draft